

**HIGHLAND HILLS SANITARY DISTRICT  
BOARD OF TRUSTEE MEETING MINUTES  
TUESDAY, SEPTEMBER 27, 2016**

**I. Call to Order**

The meeting was called to order at 10:55a.m.

**Present:**

Trustee Nancy Magurno  
Trustee James Worden

**Also Present:**

Howard Heil  
Attorney John Brechin  
Bruce Hill  
Kirsten Schoenke

**Absent:**

Trustee Al Sarno, Jr.

**II. Public Participation**

1. Chad Shaffer, DuPage County Board; Nicholas Kottmeyer, DuPage County Public Works; Sean Reese, DuPage County Public Works; Tom O'Connor, Flagg Creek Water Reclamation District  
Mr. Kottmeyer led the discussion of the County Study of HHSD

**III. Minutes**

Trustee Magurno made a motion, seconded by Trustee Worden, to approve the Board of Trustee Meeting Minutes from 9-13-16. Roll-call vote: All Aye.

**IV. Old Business**

1. Bruce v. HSHD, PCB 15-139, Update – The next PCB telephone conference is September 29, 2016. Motions were filed and waiting on a response from Travelers. HHSD counsel would like to re-inspect the back-flow valve at the Bruce residence.
2. Repair Work in District – H&R is currently completing the sewer work on Stewart and 13<sup>th</sup> Place will be scheduled soon.

**V. New Business**

1. HHSD Website – The website was down earlier in the month but is working fine now.
2. Capital Reserve Account Addition – Trustee Magurno made a motion, seconded by Trustee Worden, to approve a \$23,500 addition to the capital reserve account. Office Coordinator will complete the money transfer.

**VI. Finance**

1. **Bills Payable** – Trustee Magurno made a motion, seconded by Trustee Worden, to authorize payment of current invoices. Roll-call vote: All Aye.

**VII. Other Business**

1. **Water Operator's Report** – Howard Heil reported that hydrant flushing will occur the week of October 10th. Personnel is currently working on coordinating 17<sup>th</sup>/Fairfield hydrant work.
2. **Engineer's Report** – No report.
3. **Office Coordinator's Report** – Kirsten Schoenke mailed a letter to the Mosque at 1620 S. Highland Ave. for the leaking hydrant but the mail was returned as undeliverable. There are 30 past due accounts.
4. **Clerk's Report** – Nancy Magurno reported that Beaumont Landscaping service does not include treatment for weeds. The service will be considered for spring 2017.

**VIII. Next Meeting** – The next meeting is October 11, 2016 at 11:00a.m.

**IX. Adjournment**

Trustee Magurno made a motion, seconded by Trustee Worden, to adjourn the meeting at 12:40 a.m. Roll-call vote: All Aye.

  
Nancy Magurno, Clerk

Submitted by Kirsten Schoenke