

**HIGHLAND HILLS SANITARY DISTRICT  
BOARD OF TRUSTEE MEETING MINUTES  
TUESDAY, SEPTEMBER 13, 2016**

**I. Call to Order**

The meeting was called to order at 11:05a.m.

**Present:**

Trustee Nancy Magurno  
Trustee James Worden  
Trustee Al Sarno, Jr.

**Also Present:**

Howard Heil  
Attorney John Brechin  
Bruce Hill  
Kirsten Schoenke

**Absent:**

None

**II. Public Participation**

None

**III. Minutes**

Trustee Magurno made a motion, seconded by Trustee Sarno, to approve the Board of Trustee Meeting Minutes from 8-23-16. Roll-call vote: All Aye.

**IV. Old Business**

1. County Study Update – Trustee Worden discussed the conference call with the County and Burke Engineering. The Study Draft should be ready at the end of this week. County representatives will be present at the next Board Meeting.
2. Bruce v. HSHD, PCB 15-139, Update – The next PCB telephone conference is September 29, 2016. Motions were filed and waiting on a response from Travelers.
3. Repair Work in District – Scheduling H&R for sewer work on Stewart and 13<sup>th</sup> Place.
4. FCWRD Charge on Sewer Bills – A line item was added for the \$2.00 bi-monthly charge and a note to sewer customers added as an insert to the September billing.

**V. New Business**

1. Website Renewal – Trustee Magurno made a motion, seconded by Trustee Sarno, to approve renewing the HHSD website for another year. Roll-call vote: All Aye.

**VI. Finance**

1. **Bills Payable** – Trustee Magurno made a motion, seconded by Trustee Sarno, to authorize payment of current invoices. Roll-call vote: All Aye.

**VII. Other Business**

1. **Water Operator's Report** – Hydrant flushing will occur the week of October 10th.
2. **Engineer's Report** – No report.
3. **Office Coordinator's Report** – Kirsten Schoenke prepared a letter to the Mosque at 1620 S. Highland Ave. for the leaking hydrant.
4. **Clerk's Report** – Nancy Magurno inquired whether the landscaping service included treatment for weeds. Office Coordinator will contact Beaumont Landscaping.

**VIII. Next Meeting** – The next meeting is September 27, 2016 at 11:00a.m.

**IX. Adjournment**

Trustee Magurno made a motion, seconded by Trustee Sarno, to adjourn the meeting at 12:05 a.m. Roll-call vote: All Aye.

  
Nancy Magurno, Clerk

Submitted by Kirsten Schoenke