

**HIGHLAND HILLS SANITARY DISTRICT
BOARD OF TRUSTEE MEETING MINUTES
TUESDAY, NOVEMBER 7, 2016**

I. Call to Order

The meeting was called to order at 11:15a.m.

Present:

Trustee Nancy Magurno
Trustee James Worden
Trustee Al Sarno, Jr.

Also Present:

Howard Heil
Bruce Hill
Kirsten Schoenke

Absent:

Attorney John Brechin

II. Public Participation

None

III. Minutes

Trustee Magurno made a motion, seconded by Trustee Sarno, to approve the Board of Trustee Meeting Minutes from 10-25-16. Roll-call vote: All Aye.

IV. Old Business

1. Bruce v. HSHD, PCB 15-139, Update – HHSD counsel is communicating with Travelers regarding a settlement. The next telephone conference is November 16, 2016.
2. Repair Work in District – Howard Heil reported on needing access to 520 13th Place's backyard for upcoming sewer work and restoration will take place in the next few weeks on areas previously repaired.
3. DuPage County/HHSD Town Hall Meeting – Trustee Worden will post the county letter on the HHSD website, a notice will appear in the next issue of the Lombardian, and signs will be ready to post around the District by Wednesday. The Trustees reviewed the county presentation.

V. New Business

1. Jan./Feb. 2017 Meetings – This item was tabled until the next Meeting.
2. Employee Reviews – This item was tabled until the next Meeting.
3. Teambuilding Session – This item was tabled until the next Meeting.

VI. Finance

1. **Bills Payable** – Trustee Magurno made a motion, seconded by Trustee Sarno, to authorize payment of current invoices. Roll-call vote: All Aye.

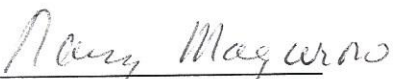
VII. Other Business

1. **Water Operator's Report** – Working on coordinating a new valve/connection at 16th/Fairfield.
2. **Engineer's Report** – No report.
3. **Office Coordinator's Report** – Kirsten Schoenke will forward a letter draft to John Brechin via email and notified the Trustees of proxies received from Edward Jones.
4. **Clerk's Report** – Nancy Magurno reported she will be out of town from 1/20/17 – 2/20/17 and will discuss possible Meeting date changes at the next Meeting.

VIII. **Next Meeting** – The next meeting is November 22, 2016 at 11:00a.m.

IX. Adjournment

Trustee Magurno made a motion, seconded by Trustee Sarno, to adjourn the meeting at 12:57p.m. Roll-call vote: All Aye.


Nancy Magurno, Clerk

Submitted by Kirsten Schoenke