

**HIGHLAND HILLS SANITARY DISTRICT
BOARD OF TRUSTEE MEETING MINUTES
TUESDAY, JUNE 28, 2016**

I. Call to Order

The meeting was called to order at 11:10a.m.

Present:

Trustee Nancy Magurno
Trustee James Worden
Trustee Al Sarno, Jr.

Also Present:

Howard Heil
Attorney John Brechin
Kirsten Schoenke
Bruce Hill
Bob Schoenke

Absent:

II. Public Participation

None

III. Minutes

Trustee Magurno made a motion, seconded by Trustee Sarno, to approve the Board of Trustee Meeting Minutes from 6-14-16. Roll-call vote: All Aye.

IV. Old Business

1. Fiscal Year-End/Financial Report – Trustee Worden outlined the 2016-17 Budget vs. actual 2015-16 expenditures.
2. County Study Update – Trustee Worden is preparing the updated financials for the Study's final draft.
3. Bruce v. HSHD, PCB 15-139, Update – The next PCB telephone conference is this week.
4. Westview Avenue New Tap On – Ordinance 2016-01: Trustee Magurno made a motion, seconded by Trustee Sarno, to pass annexation Ordinance 2016-01. Roll-call vote: All Aye.
5. Stewart Ave. Sewer Work – Trees removed Saturday, June 25th in preparation of the upcoming repairs.

V. **New Business**

1. **Repair Work in the District** – Bob Schoenke, Utility Employee, reported a sewer back-up at the office, All Plumbing was called to rod out. National Power came to televise and filmed a blockage at Manhole 58.1. As a result, H&R Construction will perform repairs on 13th Place between July 5th and 15th. Account 126 restoration will be planned at the same time. The 14th Street hydrant needs to be replaced and the 17th Street hydrant requires a valve repair, which will be planned for the week of July 4th. Both hydrants are currently bagged and inoperable (York Center Fire was notified of both inoperable hydrants). Trustee Magurno made a motion, seconded by Trustee Sarno, to approve the 14th St./Main St. fire hydrant replacement. Roll-call vote: All Aye.

VI. **Finance**

1. **Bills Payable** – Trustee Magurno made a motion, seconded by Trustee Sarno, to authorize payment of current invoices. Roll-call vote: All Aye.

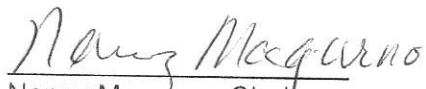
VII. **Other Business**

1. **Water Operator's Report** – No report.
2. **Engineer's Report** – Bruce Hill reported he is checking on the sewer televising tapes as a follow-up to Account 001's public participation from May 14th.
3. **Office Coordinator's Report** – Kirsten Schoenke reported that the 2015 CCR was distributed to residents, there are 48 past due accounts, and an insert requesting customer e-mail addresses will be sent with July Billing
4. **Clerk's Report** – No report.

VIII. **Next Meeting** – The next meeting is July 12, 2016 at 11:00a.m.

IX. **Adjournment**

Trustee Magurno made a motion, seconded by Trustee Sarno, to adjourn the meeting at 12:35 p.m. Roll-call vote: All Aye.


Nancy Magurno, Clerk

Submitted by Kirsten Schoenke