

**HIGHLAND HILLS SANITARY DISTRICT  
BOARD OF TRUSTEE MEETING MINUTES  
TUESDAY, JUNE 14, 2016**

**I. Call to Order**

The meeting was called to order at 11:10a.m.

**Present:**

Trustee Nancy Magurno  
Trustee James Worden

**Also Present:**

Howard Heil  
Attorney John Brechin  
Kirsten Schoenke  
Bruce Hill

**Absent:**

Trustee Al Sarno, Jr.

**II. Public Participation**

None

**III. Minutes**

Trustee Magurno made a motion, seconded by Trustee Worden, to approve the Board of Trustee Meeting Minutes from 5-24-16. Roll-call vote: All Aye.

**IV. Old Business**

1. County Study Update – No update.
2. Bruce v. HSHD, PCB 15-139, Update – The next PCB telephone conference in June 16th.
3. Office Building Roof – The work has been completed and has passed County inspection.
4. Westview Avenue New Tap On – The new tap-on will require a plat of annexation and a plat of subdivision. Office Coordinator will notify the property owner.
5. Fiscal Year-End – The financial report draft has been forwarded to the Trustees.
6. Stewart Ave. Sewer Work – Waiting on a second estimate for the tree removal.

**V. New Business**

1. Office Computer Internet Security – Anti-virus subscription expires next month. Office Coordinator will investigate payment options for renewal.
2. Account 126 Backyard – Ground is still settling from February sewer work. Howard Heil will coordinate with H&R to schedule the repair with the Stewart Ave. sewer repair.

**VI. Finance**

1. **Bills Payable** – Trustee Magurno made a motion, seconded by Trustee Worden, to authorize payment of current invoices. Roll-call vote: All Aye.

**VII. Other Business**

1. **Water Operator's Report** – Howard Heil reported the status of the hydrants on 14<sup>th</sup> St./Main, 17<sup>th</sup> St./Main, and Main St./Fairview.
2. **Engineer's Report** – Atlas revisions have been completed and are ready to review. Bruce Hill will coordinate with Bob to ensure the atlas' accuracy.
3. **Office Coordinator's Report** – Kirsten Schoenke reported that Gary Anderson will attend the next Board Meeting to discuss the financial report and will follow-up with residents from Public Participation from the 5-24-16 Meeting.
4. **Clerk's Report** – No report.

**VIII. Next Meeting** – The next meeting is June 28, 2016 at 11:00a.m.

**IX. Adjournment**

Trustee Magurno made a motion, seconded by Trustee Worden, to adjourn the meeting at 12:05 p.m. Roll-call vote: All Aye.

  
Nancy Magurno, Clerk

Submitted by Kirsten Schoenke