

**HIGHLAND HILLS SANITARY DISTRICT
BOARD OF TRUSTEE MEETING MINUTES
TUESDAY, JULY 26, 2016**

I. Call to Order

The meeting was called to order at 11:05a.m.

Present:

Trustee Nancy Magurno
Trustee James Worden
Trustee Al Sarno, Jr.

Also Present:

Howard Heil
Attorney John Brechin
Kirsten Schoenke
Bruce Hill
Bob Schoenke

Absent:

II. Public Participation

Congress Knolls residents were present: James Rader, Richard A. Marks, and Gerald Rader. The residents discussed the property which recently annexed into HHSD since the subdivision is on private wells.

III. Minutes

Trustee Magurno made a motion, seconded by Trustee Sarno, to approve the Board of Trustee Meeting Minutes from 7-12-16. Roll-call vote: All Aye.

IV. Old Business

1. Fiscal Year-End/Financial Report – Trustees discussed the 2016-17 Budget and approved the form of the Budget Appropriation. Ordinance 2016-02 will be placed on the next Agenda for final action at the next Meeting.
2. County Study Update – The County is updating HHSD financials for the Study's final draft. County representatives will attend an upcoming Board Meeting.
3. Bruce v. HSHD, PCB 15-139, Update – The Complainant's amended response is due August 11th and the next status conference is August 24th.
4. Repair Work in District – Office Coordinator provided a list of current repair projects to the Trustees. She will update the list by project location for the next Board Meeting.

5. Vehicle Parking and Adjacent Building – Trustee Magurno phoned building personnel next door but has received no response.

V. New Business

1. Ambit Renewal – Trustee Magurno will compare Ambit's new rate to competitors for electricity charges.
2. Sewer Rate Increase – Due to Flagg Creek Water Reclamation District's recent rate increase, Trustees discussed a District sewer rate increase. Office Coordinator will prepare the Ordinance paperwork and note to residents for the next Meeting.

VI. Finance

1. **Bills Payable** – Trustee Magurno made a motion, seconded by Trustee Sarno, to authorize payment of current invoices. Roll-call vote: All Aye.


VII. Other Business

1. **Water Operator's Report** – No report.
2. **Engineer's Report** – the District atlas has been updated.
3. **Office Coordinator's Report** – Kirsten Schoenke renewed the internet security software, 11 accounts have been tagged for shut off, Prevailing Wage and Tentative Budget Hearing notices were published in the Daily Herald on July 20th, and generator maintenance was completed on July 13th.
4. **Clerk's Report** – Nancy Magurno is working on District parking lot seal-coating/re-striping options.

VIII. **Next Meeting** – The next meeting is August 9, 2016 at 11:00a.m.

IX. Adjournment

Trustee Magurno made a motion, seconded by Trustee Sarno, to adjourn the meeting at 12:50 p.m. Roll-call vote: All Aye.


Nancy Magurno, Clerk

Submitted by Kirsten Schoenke