

**HIGHLAND HILLS SANITARY DISTRICT
BOARD OF TRUSTEE MEETING MINUTES
TUESDAY, JULY 12, 2016**

I. Call to Order

The meeting was called to order at 11:05a.m.

Present:

Trustee Nancy Magurno
Trustee James Worden

Also Present:

Howard Heil
Attorney John Brechin
Kirsten Schoenke
Bruce Hill
Bob Schoenke

Absent:

Trustee Al Sarno, Jr.

II. Public Participation

None

III. Minutes

Trustee Magurno made a motion, seconded by Trustee Worden, to approve the Board of Trustee Meeting Minutes from 6-28-16. Roll-call vote: All Aye.

IV. Old Business

1. Fiscal Year-End/Financial Report – Trustees discussed the 2016-17 Budget with Accountant Gary Anderson.
2. County Study Update – Trustee Worden is preparing the updated financials for the Study's final draft. County representatives will attend an upcoming Board Meeting.
3. Bruce v. HSHD, PCB 15-139, Update – The next PCB telephone conference is July 21st.
4. Westview Avenue New Tap On – Annexation Ordinance 2016-01: A Certified copy of the Ordinance, Plat of Annexation, and Petition for Annexation needs to be recorded and filed with the DuPage County Clerk. Office Coordinator will mail the documents to the County.
5. Stewart Ave. Sewer Work – Trees removed Saturday, June 25th in preparation of the upcoming repairs to be completed by H&R Construction.

- 6 Repair Work in the District – Bob Schoenke, Utility Employee, reported All Plumbing will complete the 14th/Main hydrant repair / Account 126 restoration and H&R Construction will complete 13th Place repair.

V. New Business

1. Prevailing Wage Resolution 2016-01R - Trustee Magurno made a motion, seconded by Trustee Worden, to pass the Prevailing Wage Resolution 2016-01R. Roll-call vote: All Aye. Office Coordinator will have the Notice published in the Daily Herald.
2. Vehicle Parking and Adjacent Building – Trustees discussed the parking situation and will table the discussion until the next Meeting.
3. Pump and Generator Room Painting – Trustees discussed the lowest bid received and will work the amount necessary into the fiscal year budget for maintenance.

VI. Finance

1. **Bills Payable** – Trustee Magurno made a motion, seconded by Trustee Worden, to authorize payment of current invoices. Roll-call vote: All Aye.

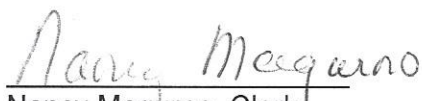
VII. Other Business

1. **Water Operator's Report** – No report.
2. **Engineer's Report** – No report.
3. **Office Coordinator's Report** – Kirsten Schoenke reported that the internet security subscription is about to expire and resident e-mail addresses are starting to arrive with bill payments from the billing insert.
4. **Clerk's Report** – Nancy Magurno initiated discussion on District parking lot seal-coating/re-stripping options.

VIII. Next Meeting – The next meeting is July 26, 2016 at 11:00a.m.

IX. Adjournment

Trustee Magurno made a motion, seconded by Trustee Worden, to adjourn the meeting at 12:30 p.m. Roll-call vote: All Aye.


Nancy Magurno, Clerk

Submitted by Kirsten Schoenke