

**HIGHLAND HILLS SANITARY DISTRICT  
BOARD OF TRUSTEE MEETING MINUTES  
TUESDAY, DECEMBER 27, 2016**

**I. Call to Order**

The meeting was called to order at 11:05a.m.

**Present:**

Trustee Nancy Magurno  
Trustee James Worden  
Trustee Al Sarno, Jr.

**Also Present:**

Attorney John Brechin  
Kirsten Schoenke

**Absent:**

Howard Heil  
Bruce Hill

**II. Public Participation**

John Adams from DuPage County was present for the Meeting.

**III. Minutes**

Trustee Magurno made a motion, seconded by Trustee Sarno, to approve the Board of Trustee Meeting Minutes from 12-13-16. Roll-call vote: All Aye.

**IV. Old Business**

1. Bruce v. HSHD, PCB 15-139, Update – No update on the settlement letter sent to Bruce's counsel. The next telephone conference is January 18, 2017.
2. Repair Work in District – 13<sup>th</sup> Place sewer work not yet scheduled.
3. DuPage County/HHSD Town Hall Meeting Follow Up – The County is sorting out the HHSD customers from the property parcels listed in the District.
4. Sewer Only Flat Rate Charge Review – The Trustees discussed reviewing income/expenses, including annual total of paid FCWRD sewer treatment charges. Office Coordinator will prepare the latter for the next Meeting.

**V. New Business**

1. 2016-04 Annual Tax Levy – Trustee Magurno made a motion, seconded by Trustee Sarno, to pass Ordinance 2016-04 Annual Tax Levy.
2. Account 617 FCWRD Permit Fee – The Trustees discussed Flagg Creek’s recent letter dated December 9, 2016; it has not received the grease trap permit fee from De Allende and is now charging HHSD. Office Coordinator will draft a letter to FCWRD.

**VI. Finance**

1. **Bills Payable** – Trustee Magurno made a motion, seconded by Trustee Sarno, to authorize payment of current invoices. Roll-call vote: All Aye.

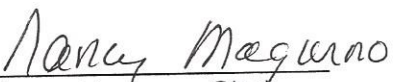
**VII. Other Business**

1. **Water Operator’s Report** – No report.
2. **Engineer’s Report** - No report.
3. **Office Coordinator’s Report** – Kirsten Schoenke reported a customer’s questions regarding water meter deposits on file and how that will be handled.
4. **Clerk’s Report** – Nancy Magurno reported the address change for the landscaper service.

**VIII. Next Meeting** – The next meeting is Monday, January 9, 2017 at 11:00a.m.

**X. Adjournment**

Trustee Magurno made a motion, seconded by Trustee Worden, to adjourn the meeting at 11:45 a.m. Roll-call vote: All Aye.

  
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Nancy Magurno, Clerk

Submitted by Kirsten Schoenke