

**HIGHLAND HILLS SANITARY DISTRICT
BOARD OF TRUSTEE MEETING MINUTES
TUESDAY, APRIL 26, 2016**

I. Call to Order

The meeting was called to order at 11:10a.m.

Present:

Trustee Nancy Magurno
Trustee Al Sarno, Jr.
Trustee James Worden

Also Present:

Howard Heil
Attorney John Brechin
Kirsten Schoenke
Bruce Hill

Absent:

None

II. Public Participation

None

III. Minutes

Trustee Magurno made a motion, seconded by Trustee Sarno, to approve the Board of Trustee Meeting Minutes from 4-12-16. Roll-call vote: All Aye.

IV. Old Business

1. County Study Update – Reply to the Study draft is complete, awaiting response from DuPage County.
2. Bruce v. HSHD, PCB 15-139, Update – The property inspection is scheduled for Monday, May 2, 2016.
3. Back-Up Generator Maintenance – Another estimate forthcoming.
4. Office Building Roof Estimate – The roof proposal has been signed, currently waiting on County and York Township permits.
5. Trustee Re-Appointments – Trustee Worden reported no reply was received from DuPage County.

6. May Document Shredding Event – Postcards were mailed to District residents on April 8th notifying them of the May 7th event from 10am-1pm at the office location.
7. Lombard Avenue Flooding – Trustee Worden will provide customer at 1391 S. Lombard a County Public Works contact.
8. Stewart Avenue Sewer Maintenance – H&R Construction is scheduled to look at area the week of May 2nd.
9. Westview Avenue New Tap On – No status update, Tabled until the next Meeting.

V. New Business

1. Illinois General Assembly – Amendment HB 4664 – Open Meetings Act: The Trustees discussed the amendment to Illinois House bill 4664. No action is necessary.
2. State Fire Marshal Memo: Life Safety Code – The Trustees reviewed the State of Illinois memo regarding vigilance in pre-planning and identifying fire hazards in community buildings.

VI. Finance

1. **Bills Payable** – Trustee Magurno made a motion, seconded by Trustee Sarno, to authorize payment of current invoices. Roll-call vote: All Aye.

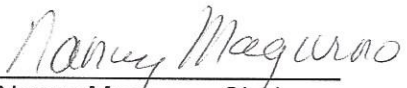
VII. Other Business

1. **Water Operator's Report** – Howard Heil reported that he is investigating a new fluoride testing company.
2. **Engineer's Report** – Bruce Hill reported that hydrant location inconsistencies on the sewer atlas are to be corrected.
3. **Office Coordinator's Report** – Kirsten Schoenke presented the past due accounts list and the first quarter 2016 payroll taxes for signature and reported the Hartford Worker's Compensation audit was completed online and the Statement of Economic Interest was completed.
4. **Clerk's Report** – Nancy Magurno discussed using the signs from last year's shredding event for this year. Office Coordinator will arrange for the signs to be posted outside the building driveway to direct residents to the HHSD lot.

- VIII. Next Meeting** – The next meeting is May 10, 2016 at 11:00a.m.

IX. Adjournment

Trustee Magurno made a motion, seconded by Trustee Worden, to adjourn the meeting at 12:10 p.m. Roll-call vote: All Aye.



Nancy Magurno, Clerk

Submitted by Kirsten Schoenke