

**HIGHLAND HILLS SANITARY DISTRICT
BOARD OF TRUSTEE MEETING MINUTES
TUESDAY, APRIL 12, 2016**

I. Call to Order

The meeting was called to order at 11:05a.m.

Present:

Trustee Nancy Magurno
Trustee James Worden

Also Present:

Howard Heil
Attorney John Brechin
Kirsten Schoenke
Bruce Hill

Absent:

Trustee Al Sarno, Jr.

II. Public Participation

None

III. Minutes

Trustee Magurno made a motion, seconded by Trustee Worden, to approve the Board of Trustee Meeting Minutes from 3-22-16. Roll-call vote: All Aye.

IV. Old Business

1. County Study Update – No update.
2. Bruce v. HSHD, PCB 15-139, Update – The next telephone conference is scheduled for April 14th. Information regarding the property inspection should be available then.
3. April Control Panel Training – Utility personnel is looking into more cost effective seminars closer to the District.
4. Back-Up Generator Maintenance – Tabled until the next Meeting.
5. Office Building Roof Estimate – Trustee Worden spoke to Adolph Roofing regarding clarification of unit cost of decking replacement after the 20 linear feet specified in the estimate. The company's representative stated cost of material of \$22-\$35 plus \$18/hour. Office Coordinator will book Adolph Roofing for the work previously approved by the Trustees.

V. New Business

1. Trustee Re-Appointments – Trustee Worden reported no reply was received from DuPage County.
2. May Document Shredding Event – Postcards were mailed to District residents on April 8th notifying them of the May 7th event from 10am-1pm at the office location.
3. HB 4371 Illinois General Assembly – The Trustees discussed the Section 28 amendment to Illinois House bill 4371 filed March 24th.
4. Lombard Avenue Flooding – 1391 Lombard Avenue is encountering flooding in the backyard from a drainage ditch running parallel to the south boundary of the lot. The homeowner has already contacted York Township and DuPage County. Trustee discussion suggested the homeowner contact York Township again regarding the nearby culverts since the situation appears to be a drainage issue due to storm water runoff. Office Coordinator will contact the customer.
5. Stewart Avenue Sewer Maintenance – Water Operator suggests root cutting the sewer pipes near house number 1440; Engineer will check televising tapes on file between manholes 48-50 to determine what type of maintenance is recommended.
6. Account 159 Water Service – Water was turned on this week to begin new service for owner.

VI. Finance

1. **Bills Payable** – Trustee Magurno made a motion, seconded by Trustee Worden, to authorize payment of current invoices. Roll-call vote: All Aye.


VII. Other Business

1. **Water Operator's Report** – Howard Heil reported that the New Coliform Sample Site Plan completed, the CCR is in process to deliver to District residents and businesses, and District hydrants are being flushed this week.
2. **Engineer's Report** – Bruce Hill reported that he has been in contact with the company tapping into the 16th Street water line and the requirements for the Westview Ave. split lot's sewer connection.
3. **Office Coordinator's Report** – Kirsten Schoenke reported Status of Exempt Property for the HHSD office building needs signature to be notarized and notified Trustees of the May deadline for filing Statement of Economic Interest online. She will send Trustees a reminder e-mail.
4. **Clerk's Report** – Nancy Magurno discussed issuing an insert for the next billing requesting customers' e-mail addresses to help improve Trustee and Office communication with District residents.

VIII. **Next Meeting** – The next meeting is April 26, 2016 at 11:00a.m.

IX. **Adjournment**

Trustee Magurno made a motion, seconded by Trustee Worden, to adjourn the meeting at 12:30 p.m. Roll-call vote: All Aye.



Nancy Magurno, Clerk

Submitted by Kirsten Schoenke