

**HIGHLAND HILLS SANITARY DISTRICT
BOARD OF TRUSTEE MEETING MINUTES
TUESDAY, SEPTEMBER 10, 2013**

I. Call to Order

The meeting was called to order at 11:02 a.m.

Present:

Nancy Magurno
Al Sarno, Jr.
James Worden

Also Present:

Claude Ainsworth
Atty. John Brechin
Merrily Eggert
Howard Heil

Absent: None

II. Public Participation – Mr. Fazal – 1509 S. Highland

Mr. Fazal was in attendance to discuss his bill. He had a problem with his water softner. Mr. Fazal requested to have additional time to pay for the water usage on his bill. The Board approved his request. An written agreement will be drafted and signed by Mr. Fazal.

III. Minutes

Trustee Worden made a motion, seconded by Trustee Magurno to approve the Board of Trustee Meeting Minutes of 8/27/13. Roll-call vote: All Aye.

IV. Old Business

V. New Business

1. **Water Main @ York Township Property** – Documents were received from the York Township showing proof of payment for the water installed and owned by the District. Trustee Magurno made a motion, seconded by Trustee Worden, to authorize the transfer of the water main of the District East of the West line of the York Township property upon payment to the District of \$1,000.00 as consideration therefor. A bill of Sale and assignment of easement are needed and a payment of \$1,000.00.

VI. As Submitted – None.

VII. Finance

Trustee Magurno made a motion, seconded by Trustee Worden to pay bills listed on the current ledger dated 9/10/13. Roll-call vote: All Aye.

VIII. Other Business

1. **Phase I Sewer Repairs** – Mr. Ainsworth stated he anticipates that the work will be completed by October.
2. **Landscaping proposals – Meschi** – The Board gave direction for Ms. Eggert to contact Mr. Meschi and advise him that he can choose the landscaping company to make the restorations needed and he will be reimbursed for the cost.
3. **Past Due Accounts** – There are 49 past due accounts.
4. **Acct. # 388 – 415 E. 17th St.** – Mr. Heil will tag the residence today after the meeting and give notice for the service interruption.
5. **Door to Office** – Mr. Heil suggested putting a metal plate over the rusted area. Mr. Buckley is going to do the work.
6. **Water Operator's Report** – Mr. Heil reported that Bob Weber made some repairs to the alarm box.
7. **Engineer's Report** – Nothing further to report.
8. **Manager's Report** – Ms. Eggert reported that someone hacked into the hhsd96 email address and sent several e-mails to some of the contacts. AOL was contacted and the passwords were changed.
9. **Seal Coating the Parking Lot** - Trustee Magurno will get an estimate for the seal coating of the parking lot.

IX. Next Meeting – The next meeting is scheduled for September 24, 2013 at 11:00 am.

Trustee Sarno, Jr. will be out of town on Sept. 26, 2013. Mr. Heil will be out of town Wed., Sept. 11th to Sunday, Sept. 15th.

X. Adjournment

Trustee Worden made a motion, seconded by Trustee Sarno, Jr., to adjourn the meeting at 12:08 p.m. Roll-call vote: All Aye.

Nancy Magurno, Clerk

Submitted by Merrily Eggert